

SEPA Credit Transfers (CT) Conversion Services Application Form



Bank of Ireland is offering to act as a conversion services provider for direct credit / direct pay payment files from the existing Standard 18 IRECC format currently used on Business On Line to the new SEPA ISO XML standard.

To request this service provided by Bank of Ireland, simply complete and return this application form.

I/We request Bank of Ireland to undertake the conversion of **ALL** direct credit / direct pay payment files from the current Standard 18 Format to new SEPA ISO XML standard.

Business On Line Profile No*: [Grid of 15 empty boxes]

(Your customer number can be found underneath the Payments tab at the top of the screen after you have logged onto Business On Line)

Optional - If you wish to specify File ID's (OIN's) to be converted, please list below. Otherwise, all files associated with Profile No. will be converted.

Company Name*: [Grid of 25 empty boxes]

(This must be the name that appears on Business On Line)

Contact Telephone No*: [Grid of 15 empty boxes]

Administrator 1

Administrator 2

I/We hereby confirm that on behalf of the Company that I/we wish to avail of the conversion service by Bank of Ireland for our direct credit/direct pay payment files.

Customer User Administrator (CUA) 1

Customer User Administrator (CUA) 2

Print Name*:
[Grid of 15 empty boxes]

Print Name*:
[Grid of 15 empty boxes]

Sign here*

Sign here*

Email Address*:
[Grid of 15 empty boxes]

Email Address*:
[Grid of 15 empty boxes]

Date*: [D] [D] [M] [M] [2] [0] [Y] [Y]

Date*: [D] [D] [M] [M] [2] [0] [Y] [Y]

Please note that if there are two CUA's on your profile, both of the signatures will be required.
The Email that you provide may be used for future communications regarding SEPA.

Please return this form to the following address:

SEPA Migration
Bank of Ireland
PO BOX 365
Dublin 18

* Denotes a mandatory field

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Terms and Conditions

In accordance with the requirements of the SEPA payments schemes, all payment instructions must be submitted for processing in the SEPA ISO XML standard. In order to facilitate its' customers participation in the SEPA payments schemes, Bank of Ireland is offering to act as a conversion services provider for direct credit / direct pay payment files, and can, where requested and required, convert any payment files submitted in the currently used Standard 18 IRECC format to the new SEPA ISO XML standard. Any converted files will then be submitted directly for processing in the usual fashion.

The Bank will provide these conversion services subject to the following terms;

1. The Bank will only accept files for conversion which are in a suitable format. Details of the currently acceptable format(s) are available at [<http://bankofireland.com/sepa>] and are subject to change. Files submitted in anything other than an acceptable format will be rejected, and the Bank accepts no liability arising from any such file rejection.
2. You are entirely responsible for ensuring the accuracy of the payment instructions comprising any payment file submitted for conversion. In providing the conversion service, the Bank accepts no responsibility or liability for the defective or non-execution of any payment instruction contained in a converted file where such defective or non-execution is the results from any inaccuracy, error or duplication existing in the originally submitted payment file.
3. Following the conversion of a payment file, you authorise the Bank to submit that converted file for processing without any further reference to you.
4. We may add to or change these terms and conditions, including the introduction or amendment of fees and charges, any time. We will tell you in advance if we make any of these changes, and the amount of notice will be in accordance with applicable law or regulation. If we change or add to these terms and conditions, you may end this contract, subject to paying any money owed in respect of the services. If you do not ask us to end the contract, you are deemed to have accepted the changes on their effective date.
5. You may end this agreement at any time, once you have paid everything you owe us in relation to the service. We may end this agreement, or withdraw the service, by giving you one months' notice.
6. The Bank shall have no liability for delays, interruptions, errors or failures in the provision of the Services not within the reasonable control of the Bank including force majeure, those caused by failure or fluctuation of electrical power, industrial action, industrial disputes, breakdown or other malfunction of any Customer's or the Bank's technical equipment including software and the Bank shall not be liable in contract or tort for any loss or damage claimed to have arisen as a result of the non-availability, non-functioning or malfunctioning of the Services or otherwise in connection therewith.
7. The Bank shall not be liable for any consequential, special, secondary or indirect loss, or any loss of or damage to goodwill, profits or anticipated savings of the Customer or any third party (howsoever caused).
8. The Customer acknowledges that the Bank shall not be liable for any losses, costs, damages, actions or expenses arising or occurring on the part of the Customer as a result of information being transmitted electronically, through the Internet or otherwise, becoming known to an unauthorised person by any means whatsoever unless any such losses, costs, damages, actions or expenses arise due to the gross negligence of the Bank.
9. This agreement, and these terms and conditions, shall be governed by and construed in accordance with the laws of Ireland, and the parties hereby agree to submit to the exclusive jurisdiction of the courts of Ireland.