

Global Markets

FXPay Amendment Form

Please fill out Section 1 and Section 5
 You can then choose the sections relevant to
 the changes you require

1. Change of Company Details (if applicable)
2. Adding Company Account Details
3. Changes to Existing Users
4. Addition of New Users

Section 5 must be completed.

Please return to:
 Global Markets Documentation Team
 Payments Operations
 1st Floor
 Operations Centre
 Cabinteely
 Dublin 18

1. COMPANY DETAILS

| | |
|--------------------------------------|--|
| Customer name: (the 'Customer') | |
| Address: | |
| Is this a change of address request? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Business Online profile / ID number: | |

2. COMPANY ACCOUNT DETAILS

(Please fill out this section if you want to add additional Company Accounts)

For Bank of Ireland Account holders only, you must nominate the Bank of Ireland accounts from which payments will be made that will be loaded onto Bank of Ireland FXPay:

| COMPANY BANK ACCOUNT DETAILS | | | | | | | |
|------------------------------|------------------------|----------|--------------------------------|-----------------------------|------|--------------------------|--------------------------|
| | Account Reference Name | Currency | Default* Account for Currency? | | IBAN | Add Account | Delete Account |
| 1 | | | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | | | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | | | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | | | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> |

*eg two GBP accounts, please indicate which account is your default:

3. EXISTING USER AMENDS

(USER 1- AMENDMENT DETAILS)

(Please fill out this section, if you want to change an existing Users permissions)

| | | | | | | |
|---|-------------------------------|-------------------------------------|---------------------------|-------------------------------------|----|--|
| Name of Authorised User: | | | | | | |
| Telephone Number: | | | | | | |
| USER PERMISSIONS (PLEASE TICK AS APPROPRIATE) | | | | | | |
| ALL USERS | ADDING PAYMENT DETAILS | <input checked="" type="checkbox"/> | ADDING PAYEE DETAILS | <input checked="" type="checkbox"/> | | |
| FX Dealing | Spot/ Forward FX Deals | | | | | |
| Payment Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Payee Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Administration Ability to Enable/Disable User Access | Yes | | | | No | |

(USER 2- AMENDMENT DETAILS)

| | | | | | | |
|---|-------------------------------|-------------------------------------|---------------------------|-------------------------------------|----|--|
| Name of Authorised User: | | | | | | |
| Telephone Number: | | | | | | |
| USER PERMISSIONS (PLEASE TICK AS APPROPRIATE) | | | | | | |
| ALL USERS | ADDING PAYMENT DETAILS | <input checked="" type="checkbox"/> | ADDING PAYEE DETAILS | <input checked="" type="checkbox"/> | | |
| FX Dealing | Spot/ Forward FX Deals | | | | | |
| Payment Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Payee Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Administration Ability to Enable/Disable User Access | Yes | | | | No | |

(USER 3- AMENDMENT DETAILS)

| | | | | | | |
|---|-------------------------------|-------------------------------------|---------------------------|-------------------------------------|----|--|
| Name of Authorised User: | | | | | | |
| Telephone Number: | | | | | | |
| USER PERMISSIONS (PLEASE TICK AS APPROPRIATE) | | | | | | |
| ALL USERS | ADDING PAYMENT DETAILS | <input checked="" type="checkbox"/> | ADDING PAYEE DETAILS | <input checked="" type="checkbox"/> | | |
| FX Dealing | Spot/ Forward FX Deals | | | | | |
| Payment Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Payee Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Administration Ability to Enable/Disable User Access | Yes | | | | No | |

4. NEW USER ADDITIONS

Please fill out this sections for new users you want to add to Bank of Ireland FXPay.

(USER 1- ADDITION DETAILS)

| | | | |
|--------------------------|--|------------|--|
| Name of Authorised User: | | Job Title: | |
| Telephone Number: | | Email: | |

SECURITY IDENTIFICATION INFORMATION

The Bank may use the following information for identification purposes in dealing with this Authorised User (for example, in the event of loss of Security Instrument).

| | | | |
|----------------|--|-----------------------|--|
| Date of Birth: | | Mother's maiden name: | |
| Middle Name: | | Place of birth: | |

USER PERMISSIONS (PLEASE TICK AS APPROPRIATE)

| | | | | | | |
|---|-------------------------------|-------------------------------------|---------------------------|-------------------------------------|----|--|
| ALL USERS | ADDING PAYMENT DETAILS | <input checked="" type="checkbox"/> | ADDING PAYEE DETAILS | <input checked="" type="checkbox"/> | | |
| FX Dealing | Spot/Forward FX Deals | | | | | |
| Payment Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Payee Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Administration Ability to Enable/Disable User Access | Yes | | | | No | |

(USER 2- ADDITION DETAILS)

| | | | |
|--------------------------|--|------------|--|
| Name of Authorised User: | | Job Title: | |
| Telephone Number: | | Email: | |

SECURITY IDENTIFICATION INFORMATION

The Bank may use the following information for identification purposes in dealing with this Authorised User (for example, in the event of loss of Security Instrument).

| | | | |
|----------------|--|-----------------------|--|
| Date of Birth: | | Mother's maiden name: | |
| Middle Name: | | Place of birth: | |

USER PERMISSIONS (PLEASE TICK AS APPROPRIATE)

| | | | | | | |
|---|-------------------------------|-------------------------------------|---------------------------|-------------------------------------|----|--|
| ALL USERS | ADDING PAYMENT DETAILS | <input checked="" type="checkbox"/> | ADDING PAYEE DETAILS | <input checked="" type="checkbox"/> | | |
| FX Dealing | Spot/ Forward FX Deals | | | | | |
| Payment Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Payee Authorisation | Authorise All (Including Own) | | Authorise Added by Others | | No | |
| Administration Ability to Enable/Disable User Access | Yes | | | | No | |

NOTES

| | | | |
|---|---|---|---|
| All users on FXPay have the basic ability to: | | | |
| • View Deals | • Add Payment Details | • Add Payee Details | |
| OPTIONAL USER PERMISSIONS: | | | |
| FX Dealing: You can grant users permission to book the following types of deals: <ul style="list-style-type: none"> • Spot- A deal booked to make a payment within the next two days. • Forward- A deal booked to make a payment in more than two days' time. | Making Payments: <ul style="list-style-type: none"> • Limited Authorisation- This grants the user permission to Authorise Payments added by other people in the company. They cannot Authorise Payments they have added. • Full Authorisation- This grants the user permission to Authorise Payments added by everyone, including their own. This is the highest level of Payments Permission. | Adding/Amending Payees: <ul style="list-style-type: none"> • Limited Authorisation- This grants the user permission to only Authorise payee details added by other people in the company. They cannot Authorise Payments they have added. • Full Authorisation- This grants the user permission to authorise payee details added by everyone, including their own, on FXPay. This is the highest level of Payee Permissions. | System Administrator: <ul style="list-style-type: none"> • The Administrator permissions allow the user to enable/disable every other user from the system instantly, if the need be. It also grants the user permission to see everyone else in companies permissions on the FXPay System. |

5. DECLARATIONS

By signing below you agree that:

- (1) I/We, the undersigned, hereby request the Bank to provide the following person(s) with access to FX PAY and authorise the Bank to provide such persons with the permissions set out above.
- (2) In addition to the Treasury Terms and Conditions, you have received and fully read, understood and agree to be bound by:
 - (i) the FX PAY Special Terms and Conditions and,
 - (ii) the FX PAY Manual.
- (3) This Form/Annex will form part of your existing Account Mandate as at the date of signing this Annex; and
- (4) The Declarations and Agreement under the Account Mandate are repeated as at the date of signing this Annex. In particular, the undersigned warrants that the owners of any personal data given to the Bank under this Agreement (i) have been advised of the purpose for which that data is to be provided and the use that the Bank will make of such data, and (ii) have given their prior consent to such disclosure and use.
- (5) In accordance with clause 19.11 of the Special Terms and Conditions, the Bank may take by telephone any Instructions provided by, or purported to be by, any Authorised Users or Administrator relating to any Transactions initiated through or in connection with FXPay.

Bank of Ireland will retain and process your personal data as set out in our Data Privacy Notice (www.bankofireland.com/privacy). As you are an existing Bank of Ireland customer (with a previous branch relationship) we will tell you about financial products and associated services only if you have previously given your consent for us to do so. You are free to withdraw your consent at any time. In order to do this simply contact us at GMUnsubscribe@boi.com.

If you do **not** wish for Authorised Users to have the facility to receive passwords over the phone, tick here

| | |
|---|--|
| SIGNATURE OF DIRECTOR/COMPANY SECRETARY | |
| Name | |
| Title | |
| Date | |

Bank of Ireland is regulated by the Central Bank of Ireland. In the UK, Bank of Ireland is authorised by the Central Bank of Ireland and the Prudential Regulation Authority and subject to limited regulation by the Financial Conduct Authority and Prudential Regulation Authority. Details about the extent of our authorisation and regulation by the Prudential Regulation Authority and regulation by Financial Conduct Authority are available from us on request.

Bank of Ireland is incorporated in Ireland with limited liability.

Classification: Confidential