



SBCI Covid-19 Working Capital Loan Scheme

Business plan template



**Bank of
Ireland**

Business details

Name	<input type="text"/>
Address	<input type="text"/>
Phone number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Bank details

Existing Bank of Ireland customer	Yes <input type="checkbox"/> No <input type="checkbox"/>
Current Account Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Current Account Sort Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
SBCI Covid-19 Loan Scheme Eligibility Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Irish SME's and Mid-Caps must provide a Business Plan when applying for a loan under the SBCI Covid-19 Working Capital Loan Scheme.

This template sets out the suggested headings and content to be used in the preparation of the business plan. The level of detail will be determined by the complexity of the business, the level of finance being sought and the requirement of the promoter to inform the business. Complex businesses with multiple products and markets may need to use a more detailed business plan template.

Executive summary

Outline the amount of the loan being requested and it's purposes. The purpose of the loan must be 'Covid-19' related.

Provide details on how the loan will be used to help your business prepare for Covid-19.

Brief description of the business

History of the business, key milestones. Goals and overall strategy of the business.

Describe the key products or services

Key customers and terms of trade

Describe each product in terms of life cycle, target customers, geographical split of sales, distribution channels, marketing.

Staff details

Set out employee numbers by broad function. Senior management team and Key personnel

Legal status

Legal structure of the business e.g. Limited Company, Sole Trader, partnership etc.

Business owners / Directors

Name of advisers

Name of Accountant

Other advisers relevant to the business e.g. Solicitors, Engineers etc.

Suppliers

Principal suppliers and what products and/or services they provide. Details of terms of trade

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Business assets (premises and equipment)

Location of business premises including value, debt etc.

If premises are rented, detail the amount and lease details. Key equipment used for the business, detailing its value and how it is funded Business Risks and response to risks

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Business risks

List the key risks affecting the business and how it responds to those

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List key competitors and business position to those. Consider SWOT analysis of the business.

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What are the economic conditions the business is facing?

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Is the business exposed to other risks, e.g. foreign exchange, interest rate fluctuations, revaluation, technology, capability etc.

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