



Change of Administrator Mobile Phone Number for Business On Line Security Codes (Sole Trader, Partnership, Limited Company and Multi Company)

Please complete in Black Pen using BLOCK CAPITALS.

This section is **MANDATORY** – please complete.

Date: Business On Line ID:

Company Name:

Originator ID*: (if applicable)
*For Credit Transfers this is your 6 digit originator number or for Direct Debits it is the 13 digit Creditor ID

The Administrator Mobile Phone number will be used when (1) An Administrator requires an activation code to begin their set up of the KeyCode App and (2) The Administrator Mobile Phone number will be used to notify the Administrator of important service communications which shall include but not be limited to information on service changes, security, service disruption/outages, confirmation on amendments on BOL, application status, contact detail confirmation and payee authentication. Please enter the new mobile phone number and country prefix below:

Administrator's Mobile Phone Country Prefix (please tick appropriate):
 +353 +44 +1 other

Administrator's Mobile Phone Number

Administrator's Name

Sole Trader

Sole Trader Signature

Sign here

Limited Company / Multi Company

Company Director (only one director signature required if sole director and no company secretary)

Sign here

and

Company Director/Company Secretary

Sign here

Partnership

Two partners must sign below.

Partner Sign here

AND

Partner Sign here

FOR BANK USE ONLY

APPLICATION VERIFIED

By signing here you are confirming that the above signatures are correct as per current mandate

Name: (BLOCK CAPITALS)
 Signed: (Authorised Official) Sig No: Date:

CUSTOMER RELATIONSHIP MANAGER (if applicable)

Name: (BLOCK CAPITALS) Email:

Please forward completed forms to Business On Line Administration Department, 1st Floor Operations Centre, Cabinteely, Dublin 18.

Branch Brand Does the Company have only One Director and no Company Secretary?
 Yes No